

2024 Maryland Community Theater Festival

Entry Information Form

This form must be received by **November 1, 2023**. The Production Representative is that person, usually the producer or director designated by the member organization to receive further correspondence from MCTFA regarding its entry in the 2024 Festival. The Technical Representative is that person designated to receive information and answer questions regarding your technical requirements (set up, strike, lights, sound).

Submission date: _____

1. Theater Name _____

Contact Person _____ Position _____

Street _____

City _____ State _____ Zip _____

Telephone _____ E-mail _____

2. Is theater a member of AACT? Yes No

3. Production Rep (If different from Theatre Contact) _____

Street _____

City _____ State _____ Zip _____

Telephone _____ E-mail _____

4. Technical Rep _____

Street _____

City _____

Telephone _____ E-mail _____

5. Title of Production: _____

Playwright _____

Royalty Holder _____

Director _____

6. Estimated Run Time _____

Any content warnings? _____

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2024 Maryland Community Theater Festival Certification

I certify that we have read and understand the conditions of contest for the 2024 Maryland Community Theater Festival, and that all participants representing this Community Theater are eligible to perform, as defined by the rules of the MCTFA and AACT/Fest.

President or Artistic Director

Date Signed

Organization

NOTE:

***** You May Enclose the Non-Refundable Entry Fee of: \$150.00 (One hundred and fifty dollars) With This Form.***
*** OR, You May Use The Online Payment Link on the Website Forms Page *****

You will be given a set of technical specifications and capabilities for the facility.

Please be prepared to provide technical requirements and cues for your production.

You must provide four copies of your script for the adjudicators. Do not photocopy a published script without permission. If script is a cutting from a longer work you must be able to provide proof of permission to perform the piece as cut.

You will be asked to certify that none of the performers or crew has been paid to rehearse or perform a festival entry.

You will be asked to provide proof of permission to use any published music in your production

You will be asked to bring a a number of copies of a single page (8.5" x 11" double-sided) Program Insert with whatever relevant information you wish the audience to know about your group and this production. At a minimum it should list the Actors and Roles, Director, Designers and Crew Members for the reference of the adjudicators.

If you have any questions concerning Festival Rules or Performance Requirements, or you need help navigating the technical aspects or process, or would like assistance preparing for your Festival Production, please contact your Maryland State AACT Representative, Scott Bloom: scott@srbnet.com (E-mail only, please.)

PRODUCTION INFORMATION

SHOW TITLE: _____

PLAYWRIGHT: _____

DIRECTOR: _____

PRODUCER: _____

**ALL ABOVE INFORMATION
MUST BE RECEIVED NOT LATER THAN November 1, 2023**

**ENTRY FEE SHOULD BE MADE PAYABLE TO:
MARYLAND COMMUNITY THEATER FESTIVAL ASSOCIATION**

**SEND ALL MATERIALS TO:
MCTFA
C/O David Gross, 132 Hilltop Road, Silver Spring, MD 20910**